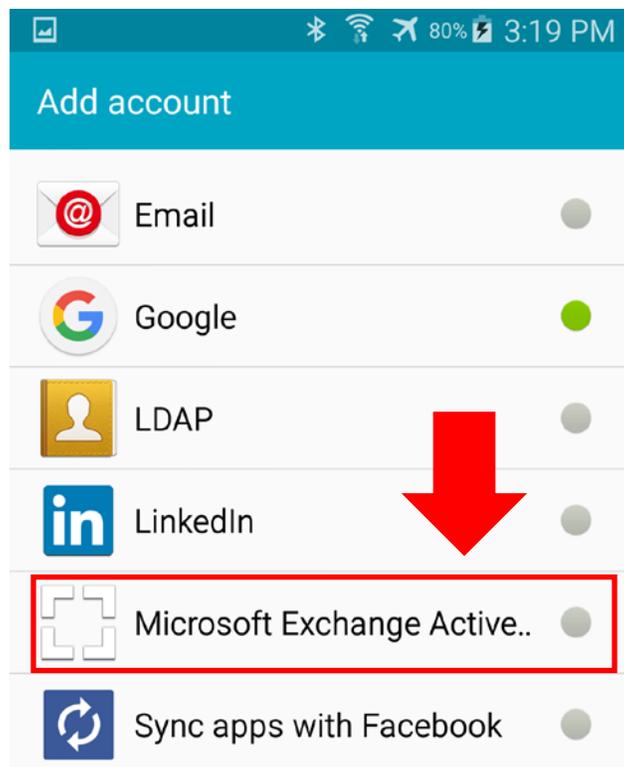
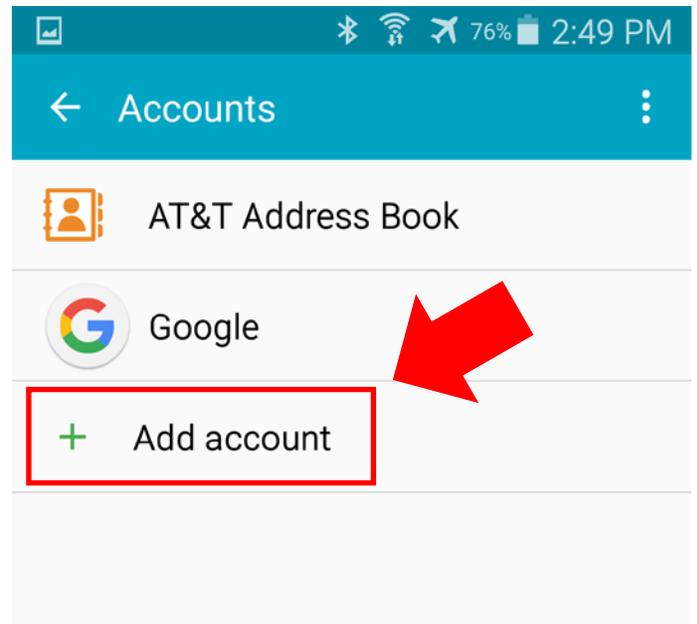
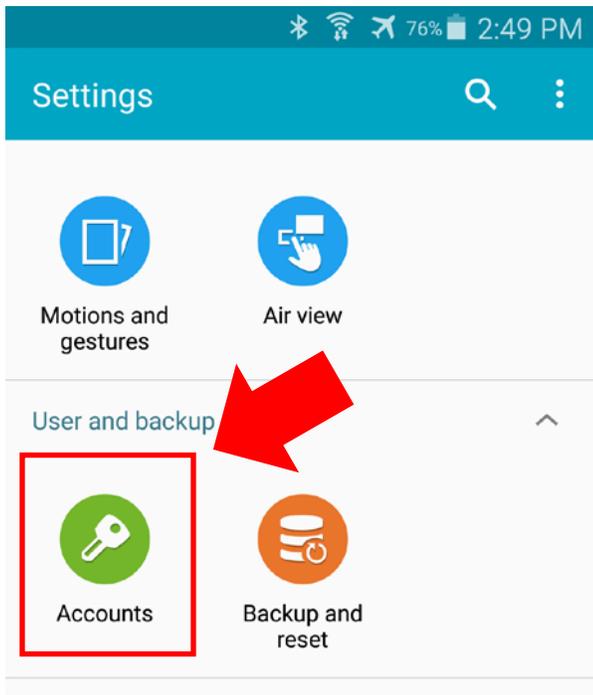
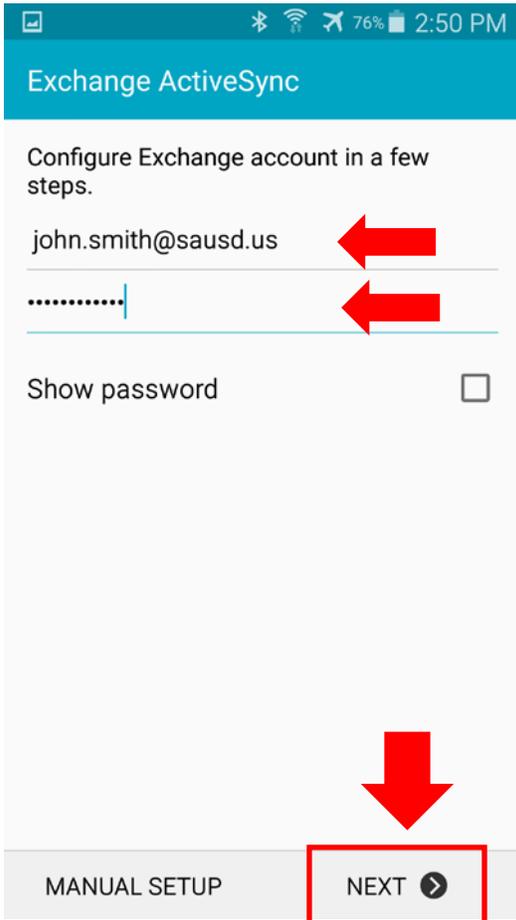


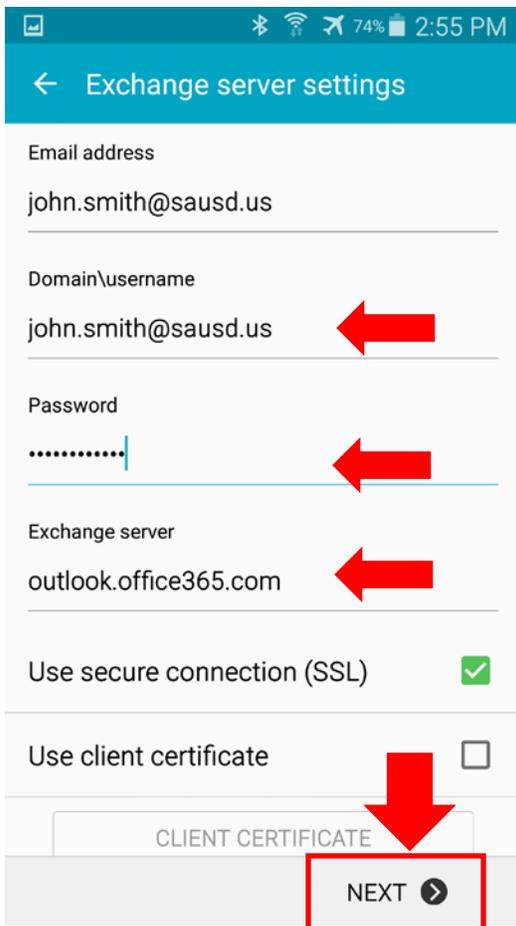
Android Settings:

1. From the Applications menu, select Settings -> Accounts > Add Account -> **Microsoft Exchange**





2. Type your **full email address** (for example john.smith@sausd.us), your email **password**. Select “Next.”



3. Enter the following account information and select “Next.”

Domain\Username:

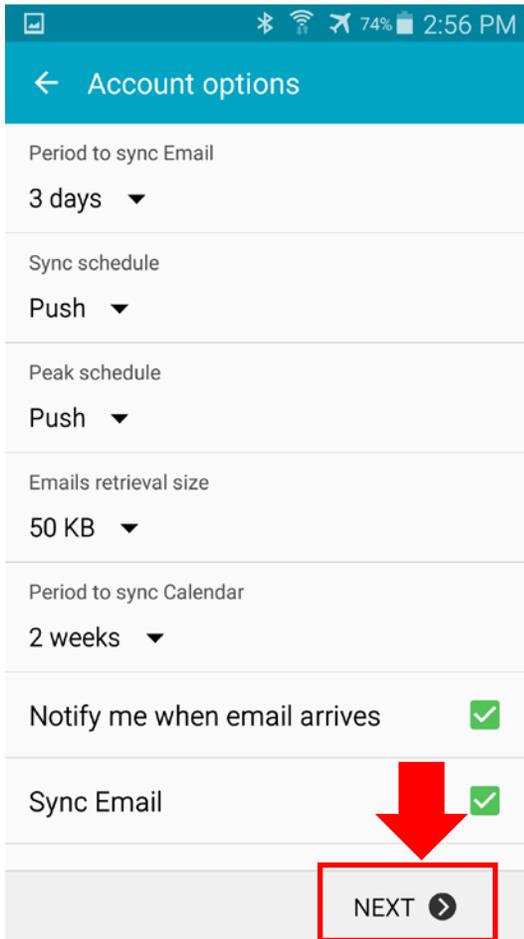
Type your full email address in this box. If Domain and Username are separate boxes in your version of Android, leave the Domain box empty and type your full email address in the Username box.

Password:

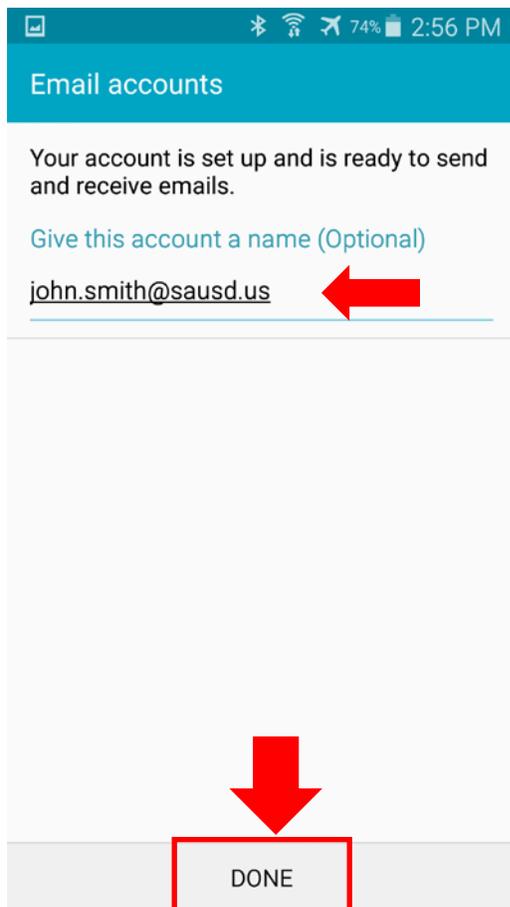
Use the password that you use to access your mail account.

Exchange Server:

outlook.office365.com

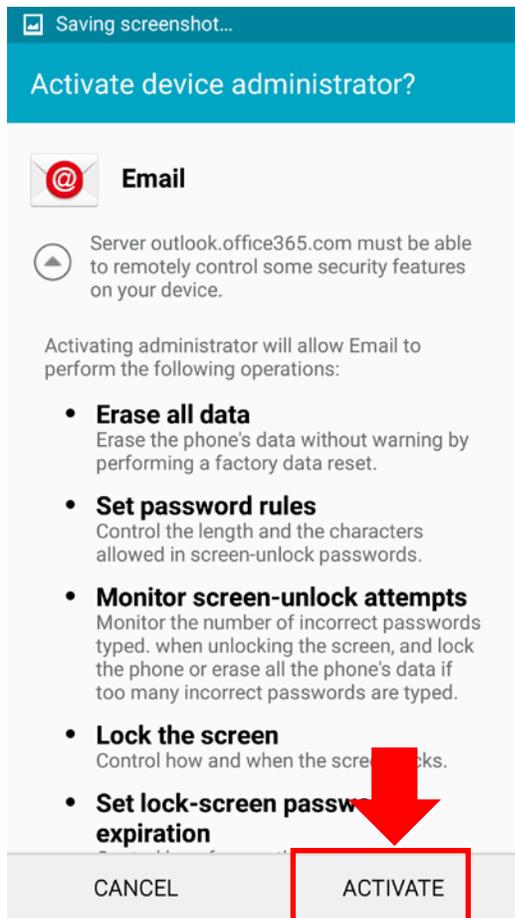
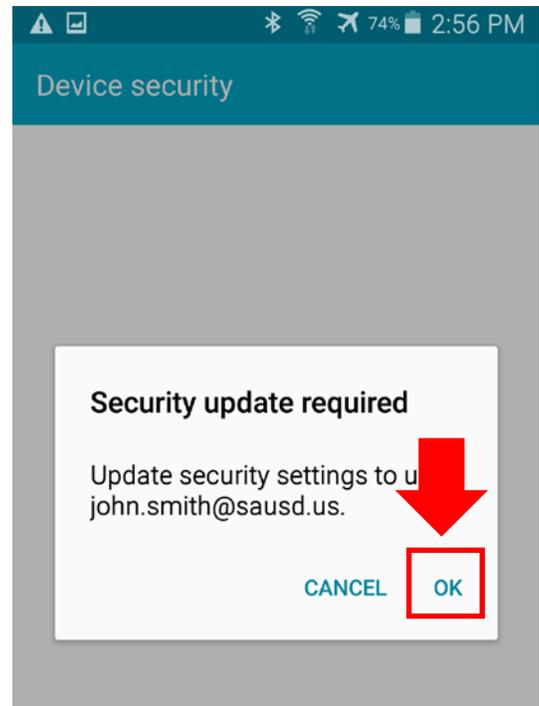


4. As soon as your phone verifies the server settings, the Account Options screen will appear. Options available will depend on your version of Android. Once you select your preferences, select "Next."



5. Finally, enter a name (description) for this account, select "Done."

6. In some cases, you might receive a security update message. Select “OK.”



7. Finally, select “Activate” to the device administrator prompt.